



## Mugla Sıtkı Kocman University Diploma Supplement

Muğla Sıtkı Koçman Üniversitesi  
Kötekli Yerleşkesi, 48000 Muğla, Turkey  
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www.mu.edu.tr

Diploma No:  
Diploma Date:

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualification (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and the status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

### 1 - INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION

- 1.1 Family name(s):**  
**1.2 Given name(s):**  
**1.3 Date of birth (day/month/year):**  
**1.4 Student identification number or code (if available):**

### 2 - INFORMATION IDENTIFYING THE QUALIFICATION

- 2.1 Name of the qualification:**  
Konaklama İşletmeciliği, Lisans
- 2.2 Main field(s) of study for the qualification:**  
Hospitality Management
- 2.3 Name and status of awarding institution:**  
Muğla Sıtkı Koçman Üniversitesi; devlet üniversitesi  
Mugla Sıtkı Kocman University; state university
- 2.4 Name and status of institution administering studies:**  
Same as 2.3
- 2.5 Language(s) of instruction/examination:**  
Turkish

### 3 - INFORMATION ON THE LEVEL OF THE QUALIFICATION

- 3.1 Level of qualification:**  
First Cycle (Bachelor's Degree)
- 3.2 Official length of programme:**  
4 years; 2 semesters per year; 16 weeks per semester incl. final exams; minimum 240 ECTS
- 3.3 Access requirement(s):**  
High School Diploma  
Placement through centralized national university entrance examination

### 4 - INFORMATION ON THE CONTENTS AND RESULTS GAINED

- 4.1 Mode of Study:**  
Full-time
- 4.2 Program Requirements:**  
*Requirements:*  
A student must complete 4 years of study acquiring 240 credits. This degree is awarded to students who successfully complete all courses in the curriculum with no failing grades and obtain a minimum CGPA of 2.00/4.00.
- Programme Outcomes:*  
<http://ects.mu.edu.tr/en/program/102>
- Objectives:*
- To prepare graduates who can be employed in tourism which is not only the fastest growing industry, also a global industry influenced by multi-national enterprises
  - To help students become equipped with in-depth knowledge of the structure and operating principles of the hospitality sector
  - To follow a curriculum that prepares students for a career in the hotel business both domestically and internationally, focusing on managerial skills, finance and accounting, sociology, psychology, communication skills, hotel operations (front desk, food and beverages, floor services), computer literacy, and foreign languages



#### 4.3 Program details and individual grade/marks obtained:

Code	Course Name	Type	Credit	Grade
Semester 1				
TDB103	TURKISH LANGUAGE I	Required	0	DC
KON103	INTRODUCTION TO TOURISM	Required	3	BB
YDB109	TOURISM CONTEXT IN ENGLISH	Required	3	DC
YDB101	GERMAN I	Elective	0	AA
ISL131	INTRODUCTION TO MANAGEMENT SCIENCE	Required	3	CB
IKT101	INTRODUCTION TO ECONOMICS I	Required	3	DD
ENF101	USE OF BASIC INFORMATION TECHNOLOGY	Required	3	CB
ISL123	BUSINESS MATHEMATICS	Required	3	DD
ISL121	GENERAL ACCOUNTING	Required	3	BB
			Total Credit : 21	
Semester 2				
SYH140	TOURISM AND ENVIRONMENT	Elective	3	DD
SYH138	EUROPEAN UNION AND TOURISM	Elective	3	BB
TDB104	TURKISH LANGUAGE II	Required	0	CC
YDB110	TOURISM CONTEXT IN ENGLISH	Required	3	DD
YDB102	GERMAN II	Elective	0	BA
KON100	VOCATIONAL TRAINING (20 WORKING DAYS)	Required	0	GG
IKT102	INTRODUCTION TO ECONOMICS II	Required	3	BB
KON108	CATERING SERVICE	Elective	3	DD
KON116	HOSPITALITY MANAGEMENT ACCOUNTING APPLICATIONS I	Required	3	DC
KON112	FRONT OFFICE MANAGEMENT	Elective	3	CC
			Total Credit : 21	
Semester 3				
KON231	HOSPITALITY MANAGEMENT I	Required	3	CB
SYH217	GENERAL MARKETING	Required	3	DC
YDB217	GERMAN SPEAKING-READING	Elective	3	AA
KON229	HOSPITALITY MANAGEMENT ACCOUNTING APPLICATIONS II	Required	3	CC
ATB293	ATATURK'S PRINCIPLES AND REVOLUTION HISTORY I	Required	0	CC
KON219	PRINCIPLES OF NUTRITION	Elective	3	BB
KON225	BAR APPLICATIONS AND MANAGEMENT	Elective	3	AA
			Total Credit : 18	
Semester 4				
SYH218	MARKETING OF TOURISM	Required	3	BB
SMB258	HEALTH AND FIRST AID	Elective	3	DC
YDB240	VOCATIONAL ENGLISH I	Elective	3	BA
YDB208	VOCATIONAL GERMAN I	Elective	3	BA
IST204	STATISTICS	Elective	3	CC
ATB294	ATATURK'S PRINCIPLES AND REVOLUTION HISTORY II	Required	0	DD
KON230	HOSPITALITY MANAGEMENT II	Required	3	CB
KON200	VOCATIONAL TRAINING (20 WORKING DAYS)	Required	0	GG
			Total Credit : 18	
Semester 5				
SYH313	ECONOMY OF TOURISM	Required	3	CB
YDB313	VOCATIONAL GERMAN II	Elective	3	BA
YDB339	VOCATIONAL ENGLISH II	Elective	3	BB
KAY333	FUNDAMENTALS OF LAW	Required	3	DD
KON307	FINANCIAL MANAGEMENT IN TOURISM MANAGEMENT	Elective	3	BB
KON321	HUMAN RESOURCES MANAGEMENT IN TOURISM ENTERPRISES	Required	3	DD
			Total Credit : 18	
Semester 6				
SYH318	CONSUMER BEHAVIOUR IN TOURISM	Required	3	CB
YDB318	GERMAN FOR BUSINESS	Elective	3	AA
YDB320	ENGLISH FOR BUSINESS	Elective	3	BB
KON306	INTERNATIONAL COOKERY	Elective	3	BB
ENF110	WEB PAGE DESIGN	Elective	3	DD
KON300	VOCATIONAL TRAINING (20 WORKING DAYS)	Required	0	GG
KON302	RESEARCH METHODS IN TOURISM	Required	3	DD
			Total Credit : 18	
Semester 7				
KON409	DECORATION IN HOSPITALITY MANAGERIES	Elective	3	DC
SYH4903	COPYWRITING IN TOURISM	Elective	5	DD
YDB411	VOCATIONAL RUSSIAN I	Elective	3	AA
CEI413	BUSINESS LAW AND SOCIAL SECURITY	Elective	3	CB
KON4001	STRATEGIC MANAGEMENT IN TOURISM MANAGEMENT	Required	5	BB
KON405	TOURISM ENTERPRISES INVESTMENT PROJECTS ANALYSIS	Elective	3	DC
			Total Credit : 22	
Semester 8				
KON454	INTERNATIONAL ACCOMODATION MANAGEMENT	Required	3	CC
REK456	RECREATION AND ANIMATION IN TOURISM MANAGEMENT	Elective	3	AA
YDB412	VOCATIONAL RUSSIAN II	Elective	3	AA
KON406	CAREER MANAGEMENT IN TOURISM ENTERPRISES	Elective	3	DD
KON408	HOSPITALITY MANAGEMENT MARKETING AND SALE DEVELOPMENT	Elective	3	AA
KON452	SPECIAL TOPICS IN TOURISM II	Elective	3	BB

#### Total Graduation Credit

154\*

\* Student acquired local credits in line with the previous credit system, which is equivalent to 240 credits in the current system.



#### 4.4 Grading Scheme and Grades:

A student's academic standing is calculated in the form of GPA(Grade Point Average) and CGPA(Cumulative Grade Point Average) by the Registrar's Office by taking into account all the courses taken by a student from the beginning of entrance to the University which are recognized as valid by the Department in which she/he is registered. For each course taken, the student is given one of the following grades by the course teacher.

The letter grades and grade points and percentage equivalents are given below:

Course Grade	Grade Points	Grade Interval
AA	4.00	90-100
BA	3.50	85-89
BB	3.00	80-84
CB	2.50	75-79
CC	2.00	70-74
DC	1.50	65-69
DD	1.00	60-64
FD	0.50	50-59
FF	0.00	49-0

Other Grades: GG - Satisfactory Completion, KK - Unsatisfactory, MM - Exempt

For associate and bachelor's degrees, students must obtain at least DD or GG from each course and have a CGPA of at least 2.00/4.00. Students whose CGPA is between 3.00 and 3.49 are listed as Honour Student (Şeref Öğrencisi) and students whose CGPA is between 3.50 and 4.00 are listed as High Honour Student (Yüksek Şeref Öğrencisi). For graduate degrees; students obtain from each course at least CC or GG and have a CGPA of not less than 2.50/4.00 for master's degrees, and must obtain for each course at least CB or GG and have a CGPA of not less than 3.00/4.00 for doctorate degrees.

#### 4.5 Overall classification of the qualification:

Cumulative Grade Point Average (CGPA): 2,39/4.00

### 5 - INFORMATION ON THE FUNCTION OF THE QUALIFICATION

#### 5.1 Access to further study:

Student may apply to second and/or third cycle programmes.

#### 5.2 Professional status (if applicable):

This degree enables the holder to exercise the profession.

### 6 - ADDITIONAL INFORMATION

#### 6.1 Additional information:

<http://konaklama.mu.edu.tr/en>

#### 6.2 Further information sources:

University web site	: <a href="http://www.mu.edu.tr">http://www.mu.edu.tr</a>
The Council of Higher Education web site	: <a href="http://www.yok.gov.tr">http://www.yok.gov.tr</a>
Online University Catalogue	: <a href="http://ects.mu.edu.tr/">http://ects.mu.edu.tr/</a>
The Turkish Enic-Naric web site	: <a href="http://www.enic-naric.net/index.aspx?c=Turkey">http://www.enic-naric.net/index.aspx?c=Turkey</a>

### 7 - CERTIFICATION OF THE SUPPLEMENT

7.1 Date	: 27.05.2013
7.2 Name and Signature	: Ömer KOÇ
7.3 Capacity	: Registrar of Mugla Sıtkı Kocman University
7.4 Official stamp or seal	:



The basic structure of the Turkish National Education System consists of stages of noncompulsory pre-school education; compulsory primary (elementary and middle school) and secondary (high school) education; and higher education. Primary education begins at the age of 5.5 (66 months), lasts eight years and comprises elementary and middle school education, four years each. Secondary education is also four years and divided into two categories as "General High School Education" and "Vocational and Technical High School Education". The entry into these categories is through composite scores obtained from a centralized exam for secondary schools. Higher education system in Turkey is managed by the Council of Higher Education (CoHE, Yükseköğretim Kurulu-YÖK) which is an autonomous public body responsible for the planning, coordination, governance and supervision of higher education within the provisions set forth in the Constitution of the Turkish Republic and the Higher Education Law. Both state and non-profit foundation universities are founded by law and subjected to the Higher Education Law and to the regulations enacted in accordance with it. Higher education in Turkey comprises all post secondary higher education programmes, consisting of short, first, second, and third cycle degrees in terms of the terminology of the Bologna Process. The structure of Turkish higher education degrees is based on a two-tier system, except for dentistry, pharmacy, medicine and veterinary medicine programmes which have a one-tier system. The duration of these one-tier programmes is five years (300 ECTS) except for medicine which lasts six years (360 ECTS). The qualifications in these one-tier programmes are equivalent to the first cycle (bachelor's) plus second cycle (master's) degree. Undergraduate level of study consists of short cycle (associate's)-(ön lisans derecesi) and first cycle (bachelor's)-(lisans derecesi) degrees which are awarded after successful completion of full-time two-year (120 ECTS) and four-year (240 ECTS) study programmes, respectively. Graduate level of study consists of second cycle (master's)-(yüksek lisans derecesi) and third cycle (doctorate)-(doktora derecesi) degree programmes. Second cycle is divided into two sub-types named as master without thesis and master with thesis. Master programmes without thesis require 60 to 90 ECTS credits and consist of courses and a semester project. 60 ECTS non-thesis master programmes are exceptional, and exist in a few disciplines. The master programmes with a thesis require 90 to 120 ECTS credits, which consists of courses, a seminar, and a thesis. Third cycle (doctorate) degree programmes are completed having earned a minimum of 180 ECTS credits, which consists of completion of courses, passing a proficiency examination and a doctoral thesis. Specialization in medicine, accepted as equivalent to third cycle programmes are carried out within the faculties of medicine, university hospitals and the training hospitals operated by the Ministry of Health. Universities consist of graduate schools (Institutes) offering second cycle (master's) and third cycle (doctorate) degree programmes, faculties offering first cycle (bachelor's degree) programmes, four-year higher schools offering first cycle (bachelor's) degree programmes with a vocational emphasis and two-year vocational schools offering short cycle (associate's) degree programmes of a strictly vocational nature. Since 2003, first cycle degree holders may apply directly to third cycle (doctorate) programmes if their performance at the first cycle degree level is exceptionally high and their national central Graduate Education Entrance Examination (ALES) score is also high and their application is approved. For these students, theoretical part of the programmes requires additional courses of 60 ECTS credits. Admission of national students to short and first cycle degree programmes is centralized and based on a nationwide one/two-stage examination(s) conducted by an autonomous public body (Assessment, Selection and Placement Centre-ÖSYM). Candidates gain access to institutions of higher education based on their composite scores consisting of the scores on the selection examination and their high school grade point averages. Admission to graduate programmes is directly conducted by the higher education institutions (HEIs) within the frameworks of the publicly available national and institutional regulations. Admission of foreign students to programmes at all levels of higher education can be done by direct applications of candidates to HEIs based on publicly available national and institutional regulations. The Turkish National Qualifications Framework for Higher Education (TYYC): The National Qualifications Framework for Higher Education in Turkey (TYYC) developed with reference to the QF for European Higher Education Area and the EQF for lifelong learning was adopted by the CoHE in 2010. The framework has been developed as a part of a single national qualifications framework, which would eventually consists of 8 level national framework covering all levels of educations on completion of the ongoing work at the national level, in which the higher education levels lie on levels between 5 to 8. The levels of the TYYC with reference to the European overarching qualifications frameworks as well as that to ECTS credits and student workload are shown below.

#### TYYC LEVELS, QUALIFICATIONS TYPES AND ECTS CREDITS

Higher Education Levels/Cycles			AWARDS/DEGREES	LENGTH (Year)	TOTAL ECTS CREDITS (Year*60 ECTS)	TOTAL STUDENT WORK LOAD(h) (1ECTS=25-30h)
QF-EHEA	EQF-LLL	TYYC LEVELS				
3	8	8	Doctorate Specialization in Medicine Doctorate in Art	3 (min.)	180 (min.)	4.500-5.400
2	7	7	Master's Degree	1-2	60-120	1.500-3.600
1	6	6	Bachelor's Degree	4	240	6.000-7.200
Short Cycle	5	5	Associate's Degree	2	120	3.000-3.600

#### GENERAL STRUCTURE OF TURKISH EDUCATION SYSTEM

